

Scan to SMB Folder for Win 2K, Win XP

On the PC:

Create a shared folder with write or change rights.

In My Network Places → right click to Properties

Right Click on Local Area Connection → Properties

Select Internet Protocol (TCP/IP)

Select Properties

Select Advanced in the General tab

Select Net BIOS over TCP/IP in the WINS tab. (This does not have to be changed if you know for sure that the DHCP will use NetBIOS over TCP/IP.)

Note: If the firewall has high security on the PC, you may have to disable it for SMB Scanning. **Be Sure to Contact your IP Administrator before disabling the firewall.** For more information on firewalls, please contact <http://microsoft.com> or use the help file on the PC.

In the Web Browser Administrator Mode:

Select Address Book

Select Add User

Enter Name; Key Display; Protocol (SMB default); Path; User name, password

The path should be the path to the folder ([\\Ipaddress or computer name\folder](#))

(i.e. \\win2000a\timesheets)

The user name and password must be added. These are the user name and password used on the Windows PC. Note: If you require user names and passwords to change you may want to add a new user to this PC that the password does not expire.